

ENC 1101 COURSE SYLLABUS
Instructor: Chris Dahl
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Office Hours:
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COURSE DESCRIPTION
This course is designed to develop your composition skills. It emphasizes the multi-paragraph
essay and includes information retrieval from electronic and other sources. It also offers you
opportunities to improve your proficiency with Academic Expression. This course partially
satisfies the writing requirements outlined in the General Education Requirements.
PREREQUISITES
• Appropriate scores on the Writing and Reading placement test or completion of one of
the following with a minimum grade of C:
• ENC 0025 and Pre- or Corequisite REA 0017; EAP 1695; ENC 0056 and Pre- or
Corequisite REA 0056; or ENC 0027.
In order to perform well in this course, the student should have knowledge of paragraph
structure, as well as and English grammar and usage.
REQUIRED COURSE SOFTWARE
Students must use Microsoft Word or other compatible software for their assignments. Other
formats will not be accepted. If the instructor is unable to open the document, it must be re-
submitted; otherwise, the grade will default to zero.
The library, Writing Studio, and Learning Commons at the various campuses all provide
computers with Microsoft Office. Also, the college makes Microsoft Office available FOR
FREE to degree-seeking students. See: http://www.spcollege.edu/microsoft
MyCourses: A stable internet connection is necessary for this course. Students will be required
to access MyCourses for course-related documents. All drafts of papers must be submitted to
the appropriate drop boxes and discussion forums. MyCourses tutorials are available at
http://mycoursessupport.spcollege.edu/ecampus. Help with MyCourses is also available at the
SPC Helpdesk at 727-341-4357.

COURSE GOALS
1. You will develop rhetorically effective compositions by writing essays that
effectively demonstrate organization, development, unity, and coherence.
2. You will employ critical thinking skills in the writing process by constructing
outlines; arranging details; and using appropriate transitions.
3. You will employ Standard American English that supports the academic content by
using appropriate diction; demonstrating principles of grammar and usage; and
composing a variety of sentence types.
4. You will apply rhetorical criticism techniques to essays written by student and
professional authors.
5. You will locate sources effectively, including digital content, appropriate to the
essay’s topic and scope.
6. You will ethically evaluate sources, including digital content.
EXPECTATIONS
• Read the directions for each assignment
• Ask questions to clarify confusion.
• Treat others' opinions with respect and tolerance.
• Complete all assignments on time.
• Practice academic honesty in all your work.
• Plagiarism will be scored as zero (0).
• Submit work that is your own.
GRADING
Grade Grade
Points Percentage
A 4 90 - 100
B 3 80-89
C 2 70-79
D 1 60-69
F 0 Below 60
ATTENDANCE/ACTIVE PARTICIPATION
You must keep current with assignments throughout the semester. Each unit has a specific
due date, which you can find on the Home Page/Calendar of the course. The college-wide
attendance policy is included in the Syllabus Addendum.

ASSIGNMENTS
CP Course Preview Points Due Dates
CP Introductions 5
CP My Story 25
CP My Person Picture 5
CP My Person Paragraph 25
HUM Humanities Points
HUM Explore 20
HUM Pre-Write 25
HUM Draft 15
HUM Essay Submit 100
NS Natural Sciences Points
NS Explore 15
NS Pre-Write 20
NS Draft 20
NS Essay Submit 100
SS Social Sciences Points
SS Explore 20
SS Pre-Write 20
SS Draft 20
SS Essay Submit 100
RX Remix Project Points
RX Explore 5
RX Pre-Write 5
RX Draft 10
RX Submit 100
Faculty will place specific information regarding due dates for assignments, late
assignment policies, etc.
DEPARTMENT CONTACTS
Dean: Joe Leopold, leopold.joseph@spcollege.edu , 727-341-3719
Clearwater: Dr. Shirley Oakley, oakley.shirley@spcollege.edu , 727-791-5904
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