

ENC 1101 COURSE SYLLABUS  
Instructor: Chris Dahl  
Email:dahl.christopher@spcollege.edu  
Phone:  
Office:  
Office Hours:  
Online Chat Hours:  
Web Page:  
COURSE DESCRIPTION  
This course is designed to develop your composition skills. It emphasizes the multi-paragraph  
essay and includes information retrieval from electronic and other sources. It also offers you  
opportunities to improve your proficiency with Academic Expression. This course partially  
satisfies the writing requirements outlined in the General Education Requirements.  
PREREQUISITES  
• Appropriate scores on the Writing and Reading placement test or completion of one of  
the following with a minimum grade of C:  
• ENC 0025 and Pre- or Corequisite REA 0017; EAP 1695; ENC 0056 and Pre- or  
Corequisite REA 0056; or ENC 0027.  
In order to perform well in this course, the student should have knowledge of paragraph  
structure, as well as and English grammar and usage.  
REQUIRED COURSE SOFTWARE  
Students must use Microsoft Word or other compatible software for their assignments. Other  
formats will not be accepted. If the instructor is unable to open the document, it must be re-  
submitted; otherwise, the grade will default to zero.  
The library, Writing Studio, and Learning Commons at the various campuses all provide  
computers with Microsoft Office. Also, the college makes Microsoft Office available FOR  
FREE to degree-seeking students. See: http://www.spcollege.edu/microsoft  
MyCourses: A stable internet connection is necessary for this course. Students will be required  
to access MyCourses for course-related documents. All drafts of papers must be submitted to  
the appropriate drop boxes and discussion forums. MyCourses tutorials are available at  
http://mycoursessupport.spcollege.edu/ecampus. Help with MyCourses is also available at the  
SPC Helpdesk at 727-341-4357.

COURSE GOALS  
1. You will develop rhetorically effective compositions by writing essays that  
effectively demonstrate organization, development, unity, and coherence.  
2. You will employ critical thinking skills in the writing process by constructing  
outlines; arranging details; and using appropriate transitions.  
3. You will employ Standard American English that supports the academic content by  
using appropriate diction; demonstrating principles of grammar and usage; and  
composing a variety of sentence types.  
4. You will apply rhetorical criticism techniques to essays written by student and  
professional authors.  
5. You will locate sources effectively, including digital content, appropriate to the  
essay’s topic and scope.  
6. You will ethically evaluate sources, including digital content.  
EXPECTATIONS  
• Read the directions for each assignment  
• Ask questions to clarify confusion.  
• Treat others' opinions with respect and tolerance.  
• Complete all assignments on time.  
• Practice academic honesty in all your work.  
• Plagiarism will be scored as zero (0).  
• Submit work that is your own.  
GRADING  
Grade Grade  
Points Percentage  
A 4 90 - 100  
B 3 80-89  
C 2 70-79  
D 1 60-69  
F 0 Below 60  
ATTENDANCE/ACTIVE PARTICIPATION  
You must keep current with assignments throughout the semester. Each unit has a specific  
due date, which you can find on the Home Page/Calendar of the course. The college-wide  
attendance policy is included in the Syllabus Addendum.

ASSIGNMENTS  
CP Course Preview Points Due Dates  
CP Introductions 5  
CP My Story 25  
CP My Person Picture 5  
CP My Person Paragraph 25  
HUM Humanities Points  
HUM Explore 20  
HUM Pre-Write 25  
HUM Draft 15  
HUM Essay Submit 100  
NS Natural Sciences Points  
NS Explore 15  
NS Pre-Write 20  
NS Draft 20  
NS Essay Submit 100  
SS Social Sciences Points  
SS Explore 20  
SS Pre-Write 20  
SS Draft 20  
SS Essay Submit 100  
RX Remix Project Points  
RX Explore 5  
RX Pre-Write 5  
RX Draft 10  
RX Submit 100  
Faculty will place specific information regarding due dates for assignments, late  
assignment policies, etc.  
DEPARTMENT CONTACTS  
Dean: Joe Leopold, leopold.joseph@spcollege.edu , 727-341-3719  
Clearwater: Dr. Shirley Oakley, oakley.shirley@spcollege.edu , 727-791-5904  
Downtown: Dr. David Fitzgerald, fitzgerald.david@spcollege.edu , 727- 341-4736  
Seminole: Dr. Li-Lee Tunceren, tunceren.lillien@spcollege.edu 727-791-2663  
St. Pete-Gibbs: Margie Wikoff, wikoff.margie@spcollege.edu 727-341-4752  
Tarpon Springs: Dr. Laura Smith, smith.laura@spcollege.edu, 727-712-5795