ST. PETERSBURG COLLEGE

NOTICE OF SELECTION TEAM MEETING

SPC# 1707-N-16-4

CAREER AND ACADEMIC ADVISING CENTER, SEMINOLE CAMPUS

St. Petersburg College announces a meeting of its Selection Team for RFQ SPC#1707-N-16-4, Career and Academic Advising Center, Seminole Campus, as released on November 18, 2015. All persons are invited to attend the meeting to be held on Wednesday, January 6, at 1:30 p.m., in Room 143 of the District Office at 6021 142nd Street North, Clearwater, Florida 33760. The Selection Team is meeting to interview firms to recommend, in order of preference, the most highly qualified firms to perform the required services. The meeting agenda is as follows:

1. Call to Order
2. Preliminary Matters
3. Interview and Evaluation Process
4. Adjournment

If any persons wishes to appeal a decision made with respect to any matter considered by the Selection Team, he or she will need a record of the proceedings. It is the obligation of such person to ensure that a verbatim record of the proceedings is made. Section 286.0105, Florida Statutes.

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the College five business days before the conference by contracting Jim Waechter at [Waechter.jim@spcollege.edu](mailto:Waechter.jim@spcollege.edu). If you are planning to attend the conference and are hearing impaired. Please contact the College five business days before the conference by calling 727-791-2422 (V/TTY) or 727-474-1907 (VP).