

Joe C Smith

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Cc: Karen Reynolds
Subject: RFP 06-16-17 - Directions to My Office

Hello everyone,

In case any of you were planning to hand deliver your proposals on the 23rd I wanted to give you some specific directions. I know if you are on a tight schedule you don't need the added stress of trying to find me. As I'm sure you know, SPC cannot accept any late proposals. The address on the RFP is correct. However, on numerous occasions I have had visitors stop at our Epi-Tec Building. I am in the Epi-Services Building. If you come off of Ulmerton you will see Epi-Tec First. Just drive on by and you will see our address with the Services sign out front. We are right beside a small pond. I'm on the 2nd floor in room 240. Also, I would suggest you take my phone numbers just in case I will be happy to help you find me if you have any problems.

As always, I will post this on the website as well.

Thanks
Joe

<http://webapps.spcollege.edu/purchasing/>

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