

ADDENDUM #3

The following questions were received in association with the RFP
SPC# 03-17-18 – PeopleSoft Upgrade, Posted Monday, March 19, 2018

RFP Deadline: Friday, April 20, 2018 2:00PM

Additional questions will be accepted until 02:00 PM on Friday, April 06, 2018

Questions:

1. Is the desired outcome of this RFP a “upgrade roadmap with work stages and outcomes for each stage, realistic implementation plan, and a cost estimate” as noted in the Project Scope or is the desired outcome to a fully upgraded Campus Solutions 9.2 solution based on the upgrade roadmap identified above?

Answer: The desired outcome of this RFP is to select a qualified vendor to assist the College with the Campus Solutions upgrade from version 9.0 to 9.2. The goal of the project is to have the fully upgraded Campus Solutions 9.2 system by June 30, 2019.

2. Is there any database upgrade planned as a part of this upgrade project? If so, what is the source version and the target version?

Answer: No. The College is currently on Oracle Enterprise Database 12.1.0.2 and is not planning a database upgrade as part of this project.

3. Would SPC accept an onsite/offshore model as a model to reduce the overall costs of the upgrade?

Answer: The College would consider and may accept an onsite/offshore model to reduce the overall costs of the upgrade.

4. We understand that the project completion date is June 30, 2019. What is the targeted start date for the project?

Answer: The College wishes to start the project on July 1, 2018.

5. Can you confirm that the complete list of modules that you have implemented so far in the current system is Admissions, Advising, Registration, Curriculum Management, Student Records, Financial Aid and Student Financials.

Answer: The College has implemented the following modules in the current Campus Solutions system:

- *PeopleSoft Campus Community*
- *PeopleSoft Recruiting and Admissions*
- *PeopleSoft Student Records*
- *PeopleSoft Academic Advisement*
- *PeopleSoft Student Financials*
- *PeopleSoft Financial Aid*
- *PeopleSoft Campus Self Service*

However, it should be noted that not all of the functionality within these modules is being used as some of the functionality was customized from previous versions of PeopleSoft and there may be other functionality within these modules that is not being used at all.

6. Is there a clear desire on what work would be done by the vendor versus SPC in-house, in terms of Functional Consulting, Technical Consulting and Database administration?

Answer: The answer to this question will depend on the results of the customization assessment and fit/gap analysis. The College has in-house database administration, security configuration, application development, and functional team members.

7. Can we assume that you are planning to do all technical work in-house?

Answer: The College anticipates performing a majority of the technical work in-house. The College will work with its selected vendor to decide how much supplemental technical consulting will be needed.

8. Does the scope include upgrading Tools for all other applications as well, i.e. HCM, FSCM, Portal?

Answer: The project scope does not include Tools upgrades for all other applications, however the College will work with its selected vendor on coordinating these types of activities, as well as any other concurrent IT projects, when developing a project roadmap and an implementation plan for the Campus Solutions 9.2 upgrade project.

9. Is the scope limited to PeopleSoft Campus Solutions Application and Tools Upgrade?

Answer: Yes, the scope of the project is limited to PeopleSoft Campus Solutions application and tools upgrade.

10. Please clarify whether other PeopleSoft applications like HCM9.2, FSCM9.2, EP9.1 are already upgraded?

Answer: Yes. PeopleSoft HR (HCM) has been upgraded to 9.2; PeopleSoft Financials (FSCM) has been upgraded to 9.2; and PeopleSoft Portal (Interaction Hub) has been upgraded to 9.1

11. Can you provide a report on all PeopleSoft objects (AE, Records, CI, Components, PeopleCode, etc..) which are custom developed (new ones) and customized (modified ones) in the current PROD system?

Answer: See the report below, which provides a list of main PeopleTools objects, both customized delivered (modified) and pure custom developed (added), in the current Campus Solutions Production system. Please note, this report is not comprehensive and the College will work with its selected vendor on the best solution to generate a comprehensive report.

Object Type	Customized Delivered Objects	Added Objects
FIELD	312	2875
XLAT	440	1679
RECORD	256	2067
SQL	269	2283
MENU	11	34
PAGE	400	1451
COMPONENT	133	880
PAGE PEOPLECODE	142	494
COMPONENT PEOPLECODE	677	661
RECORD PEOPLECODE	573	1857
APP ENGINE	9	216

APP ENGINE SECTION	14	736
APP ENGINE SQL	383	1271
APP ENGINE PCODE	79	1158
QUERY	274	1198
XMLP TEMPLATE	12	123
XMLP REPORT	12	123
XMLP TEMPLATE FILEID	145	0
XMLP DATA SOURCE	34	0
CI	56	88
CI PCODE	9	30
APP PACKAGE	114	73
APP PACKAGE CLASS	0	287
MESSAGE CATALOG	44	1056
URL	15	36
TOTAL	4413	20676

12. Please provide a compare report between the DEMO and the COP (Copy of production).

Answer: The College expects that the compare report between the Demo and the Copy of Production will be generated once the actual upgrade starts. The College will work with its selected vendor on this task.

13. Please provide the number of users (normal, concurrent users, self-service users) using the PeopleSoft Campus Solutions system.

Answer: See the report below showing 4 different groups based on the unduplicated roles that are assigned in the Campus Solutions system.

Group	Type of Access	How often	How identified	Total Users
Students Enrolled	Limited to their own data	Possibly multiple times a term for some students while some may not log in at all in a term	BI Pulse – Enrolled in Current Term	28,043

Instructors	Very limited data on students in their classes	A few times in the term	Role: S_INSTRUCTOR and teaching classes in the term	1,318
Student Assistants	Limited to basic data (inquiry only)	A few times a week	Role: S_STUDENT_ASST	40
Department Staff/Users	Access varies based on department and position – it is greater than all of the other groups listed and is transactional in many cases	In most cases throughout the day, however there are some users who will go days without using the system	Role: S_SASELF	983

14. What is the size of the current production database?

Answer: The size of the current production database is 1Tb.

15. Does SPC have the RAC (high availability) for the database?

Answer: No, the College does not have the RAC (high availability) for the database.

16. Is the application using a load balancer?

Answer: Yes, the application is using a load balancer.

17. What is the current Operating System where the application is hosted?

Answer: All PeopleSoft systems, including Campus Solutions, run on Windows 2012 R2.

18. Is any platform migration planned as part of this project?

Answer: No. The College currently evaluates different options of moving all PeopleSoft Production systems into the cloud infrastructure for disaster recovery purposes. The exact timeline for this project has not been determined yet. The College will work with its selected vendor on coordinating any concurrent IT projects when developing a project roadmap and an implementation plan for the Campus Solutions 9.2 upgrade project.

19. Where is the DR site?

Answer: Currently, the College's DR site for all PeopleSoft systems is located on premise.

20. What sort of different 3rd party integrations the PeopleSoft Campus Solutions system is having? Both inbound and outbound. Please classify them into file based and online categories.

Answer: The College's team members are currently working on creating a comprehensive list with the system's customizations, bolt-ons and 3rd party integrations which will be provided to the selected vendor.

21. Should the statements in Section 7 (Conflict of Interest), Section 8 (Collusion/Disclosure) & Section 13 (Public Entity Crimes) be included in the proposal (i.e. Cover Letter) or is submission sufficient for acknowledgement/agreement?

Answer: By submitting your RFP response, your company agrees to comply with these sections. No need to include these statements in the cover letter.

22. Per the RFP: The maximum page limit for responses, not including required addenda, is 45 pages.

- **Does "Required Addenda" refer to the forms at the end of the RFP (i.e. Proposal Certification, Respondents Qualifications Statement, etc.)**
- **Are the resumes included in the page limit?**

Answer: Yes, that is what "required addenda" refers to. Those required documents are not counted in the 45-page limit.

Yes, resumes are included in the page limit.

23. For the customization review should we consider the HCM and Finance pillars as part of scope of the evaluation?

Answer: No, the focus of the project and customization review should be on the Campus Solutions student system. However, there are integration points between Campus Solutions system and HR and Finance systems which will be noted in the list of customizations, bolt-ons and integrations to be provided to the selected vendor.

24. We understand from the RFP the PeopleSoft HCM upgrade is already in progress. Please provide integration touch points & details of the integrations between PeopleSoft Campus Solutions, HCM, Finance & other applications and whether these integrations are part of the functional and technical assessment?

Answer: The RFP does not indicate that the PeopleSoft HR (HCM) system upgrade is in progress. The HR system was upgraded to 9.2 in 2015. There are integration points between Campus Solutions system, HR system, Finance system and other 3rd party applications which will be noted in the list of customizations, bolt-ons and integrations to be provided to the selected vendor.

25. What are the reporting tools being used and the number of reports respectively? (SQR, nVision, Crystal, PS-Query, XML Publisher etc). And how many reports are custom and customized created in PS Campus Solutions?

Answer: The College has created many custom reports for all process types. A list of specific reports will be provided to the selected vendor.

26. Please specify the number of PeopleSoft Batch/ scheduled Jobs and scheduling mechanism?

Answer: The College has over 50 individual active jobs and approximately 130 scheduled processes in the Campus Solutions student system.

27. Please provide the number of scheduled jobs by periodicity (Daily, Monthly, Quarterly, Yearly).

Answer: Daily (24-hour period) - 127 processes; Monthly - additional 5-10 processes; Quarterly - additional 25-30 processes; Yearly - additional 5-10 processes.

28. Are any of the web servers deployed in DMZ (demilitarized) zone? If so, please specify the details of web servers.

Answer: All of the College's web servers are in an isolated network protected by a firewall.

29. What is the time required to create a full database backup (that allows for table-level recovery)?

Answer: Backup through NetApp provider takes approximately 30 minutes. Cold backup takes approximately 5-6 hours.

30. What is the current size of production database in GB for PS Campus Solution?

Answer: The size of the current production database is 1Tb.

31. Are there any performance monitoring tools in place? If yes, please mention the tools.

Answer: Yes, the College uses Zabbix as a performance monitoring tool and delivered PeopleSoft utilities.

32. Please provide the disaster recovery (DR) strategy being followed? Is there a DR site? If yes, please provide details. Is DR site part of the scope?

Answer: The disaster recovery (DR) strategy is the usage of backup snapshots to DR location. In the event of a disaster, application and data recovery would occur at the DR site. Currently, the College's DR site for all PeopleSoft systems is located on premise. The DR site is not part of the scope.